

NORTON STREET ITALIAN FESTA SUNDAY 29th OCTOBER

2023 BOOKING FORM



Company Name		Contact Name	
Postal Address			
Mobile Phone		Email	
Products for Sale			

A. TYPE OF STALL/SITE	COST Inc.GST	QTY	TOTAL
MERCHANDISE STALL			
Uncovered Merchandise Stall (3x3m space only – tent not provided)	\$550		\$
Covered Merchandise Stall (2.4x2.4m tent + benches within 3x3m space)	\$770		\$
Merchandise Van Site (6mx3m space max)	\$950		\$
FOOD OR WINE STALL (N.B. Food Stalls Read Condition 1 Under Section C: ‘Legal Requirements’)			
Uncovered Food Stall (3x3m space only – tent not provided)	\$680		\$
Covered Food Stall (2.4x2.4m tent + benches within 3x3m space)	\$880		\$
Food Van Site (6mx3m max)	\$1000		\$
N.B. All Food Related businesses must have a Current Temporary Food Permit issued by Inner West Council – See Page 2, Point 9 for Details			
NOT FOR PROFIT(NFP)/CHARITY STALL			
Uncovered NFP/Charity Stall (3x3m space only – tent not provided)	\$200		\$
Covered NFP/Charity Stall (2.4x2.4m tent + benches within 3x3m space)	\$400		\$
STALL TOTAL			\$

B. POWER SERVICES*	COST Inc. GST	QTY	TOTAL
Price <u>per</u> lead/connection - N.B. Power only available on certain stalls-refer to plans	\$130		\$
POWER TOTAL			\$

C. TOTAL COST (Includes:) STALL/SITE + POWER	\$
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FINALISE YOUR BOOKING

- 1) Complete BOTH pages and sign page two of the booking form
- 2) Email both pages of the form with a copy of your insurance policy to: rachele@impactevents.net.au

STALLHOLDER TERMS & CONDITIONS

1. The Leichhardt and Annandale Business Chamber (LABC or the 'Chamber') owns the Norton Street Italian Festa (Festa) and reserves the right to reject any stallholder application considered inappropriate for the Festa
2. You will be advised by email if your application is accepted and if accepted you will be sent an invoice which needs to be paid in full before your booking is confirmed.
3. All stall holders must have their own Public liability and Product Insurance covering their participation, products and activities at the Festa for a minimum of \$20 million – **You must provide a copy of your current policy with your booking form**
4. Standard stall sites measure 3 x 3 metres in total, and covered stalls where ordered measure 2.4m x 2.4 m within that site – Stall holders must conduct their business within the confines of their allocated area. If a stall holder needs a site larger than ordered in this application, then the stall holder must pay for an additional site
5. Power will only be supplied to a site if ordered on the application form and paid for. **N.B. Only certain stalls have the option of power availability – please check the plans on the website.** Your power leads, be they extension cords or attached to an appliance or machine, must have been tested and tagged with a current date by an accredited electrician otherwise the electrician appointed by the LABC for Festa is not authorised to supply power to your site. No power leads are to run in the gutter – **Power must be ordered in advance and cannot be ordered on the day.**
6. Covered stalls supplied by Festa are not waterproof – it is your responsibility to ensure that any product is protected
7. Stall holders must not alter their merchandise or product as described on the application form without permission from the LABC. You may be evicted from the event if your products differ from the description in your application
8. Dangerous or harmful merchandise is banned (including silly string, toy guns & throw downs). No Balloons of any type are allowed at Festa. Any stall holder not complying with these conditions will be removed from Festa
9. **All Food Stalls must complete and pay for an Inner West Council Temporary Food Permit** *Please note this form will be available for download from the IWC shortly and we will advise you when it is
10. Food stalls must comply with the provisions and regulations of the current Local, State and Federal Food Acts
11. Stall holders are liable for any damage to any property owned by Inner West Council, participants and visitors to Festa
12. Stall holders must not drive any posts or poles into the ground including in Pioneer's Park
13. Waste water, rubbish and food waste are to be removed from the site by the stall holder – stall holders are responsible for removing all materials from their site and leaving it tidy and clean. An appropriate fee will be levied by the Chamber or Council if you fail to comply
14. Stall holders must set up their site within the times allocated to them by the LABC – stall holders may not bring either their own vehicles or delivery vehicles to their site other than in the designated move-in and move-out times – The Festa is open to the public between 10am and 5pm
15. Under no conditions will a stall holder be allowed to set up if stall holder fees have not been paid in full
16. The Festa will proceed whether it rains or not. There will be no refunds in the case of inclement weather
17. Stall holders agree to comply with any reasonable request by the LABC and anyone authorised by the LABC and the latest Covid + Virus related laws/requirements
18. Stall holders have a responsibility under the current Work Health & Safety Law and its regulations to ensure the health, safety and wellbeing of all they come into contact with at Festa – You will be asked to complete a covid statement prior to the event re' you and your staff's status

LEGAL REQUIREMENTS & CONDITIONS OF ACCEPTANCE OF BOOKING FORM APPLICATION

1. Food Stalls where applicable (See Condition 9 above) must complete (and pay for) a **Food Stall Permit Form*** through Inner West Council (IWC) and read and accept the **Temporary Food Stall-Shop Code*** These forms will be available for Download from the IWC website by August
2. You must have Public/Product Liability Insurance for \$20 million covering your activities at Festa - attach copy with application
3. By signing this form, you agree to accept the Stall Holder Terms & Conditions

*All documents highlighted in GREEN will be available for download from the IWC website soon – we will advise you when IWC has uploaded them

Declaration: I / We accept the conditions as stated above

Your Signature:

Date:

Contact & Payment Details

A: Norton Street Italian Festa, PO Box 983, Leichhardt, NSW, 2040

E: rachele@impactevents.net.au

For Direct Deposits: Bank Details will be on the invoice we send you

**** Email both pages with a copy of your Insurance Policy to: rachele@impactevents.net.au ****